



CABOT CITRUS FARMS

COMMUNITY DEVELOPMENT DISTRICT

Meeting Type: Regular
Meeting Date: Monday, November 12, 2025
Time: 10:00 a.m.
Location: Cabot Citrus Farms
15801 Hebron Church Road
Brooksville, FL 34614

[Join meeting via computer or mobile app](#)
Dial-in Number: 904-348-0776
Phone Conference ID: 862 156 243#
(Mute/Unmute: *6)
(Raise/Lower Hand: *5)

Agenda

For the full agenda packet, please contact: sconley@vestapropertyservices.com

FIRST ORDER OF BUSINESS:

Roll Call

Rick Kelso (1)

Marcus Motes (2 C)

Harmon Barton (3)

Thomas Leach (4 VC)

Steve Blake (5)

SECOND ORDER OF BUSINESS:

Audience Comments – Agenda Items

(Limited to 3 Minutes per Individual for Agenda Items)

THIRD ORDER OF BUSINESS:

Business Items

A. Seat 1 Supervisor Appointment

1. Administration of Oaths of Office
2. Adoption of **Resolution 2026-03, Designating Officers**
3. Overview of Sunshine and Public Record Laws

[EXHIBIT 1](#)

[EXHIBIT 2](#)

References:

[Guide to Sunshine Amendment & Code of Ethics for Public Officers & Employees](#)
[Government in the Sunshine Training](#)
[Free Resources for Required Ethics Training](#)

FOURTH ORDER OF BUSINESS:

Staff Reports

A. District Counsel – *Michael Eckert, Kutak Rock*

1. Consideration of Release of Contraction Parcel from Reciprocal Drainage Easement Agreement

[WALK-ON EXHIBIT A](#)

B. District Engineer – *Ford Manuel, Coastal Engineering*

C. District Manager – *Kyle Darin/Heath Beckett, Vesta District Services*



FIFTH ORDER OF BUSINESS:

Consent Agenda

- A. Approval of the Minutes of the Board of Supervisors Regular Meeting Held September 10, 2025 [EXHIBIT 3](#)
- B. Approval of the Minutes of the Board of Supervisors Regular Meeting Held October 6, 2025 and Continued to October 10, 2025 [EXHIBIT 4](#)
- C. Acceptance of the September 2025 Unaudited Financial Statement [EXHIBIT 5](#)
- D. Ratification of General Funding Requests GF2025-14 – G2026-01 [EXHIBIT 6](#)
 - 1. [GF2025-14](#)
 - 2. [GF2025-15](#)
 - 3. [GF2026-01](#)

SIXTH ORDER OF BUSINESS:

Supervisor Requests

SEVENTH ORDER OF BUSINESS:

Audience Comments – New Business

(Limited to 3 Minutes per Individual)

EIGHTH ORDER OF BUSINESS:

Next Meeting Quorum Check

- ☐ Rick Kelso (1)
- ☐ Marcus Motes (2 C)
- ☐ Harmon Barton (3)
- ☐ Thomas Leach (4 VC)
- ☐ Steve Blake (5)

10:00 a.m.
Wednesday, December 10, 2025
Cabot Citrus Farms
15801 Hebron Church Road
Brooksville, FL 34614

NINTH ORDER OF BUSINESS:

Adjournment